



## Request for Funding Form

For 2019-2020 Funding

International Safe Shelter Foundation (ISSF), founded in 2012, seeks to empower Latin American shelters that serve abused women and children in its mission to end domestic violence by linking them with United States-based resources. ISSF funds both long-term projects and short-term emergency funds. The work that you do is difficult, filled with many challenges, and it takes perseverance, vision, and support to continue and sustain your efforts.

If you are a non-governmental organization and a shelter that serves abused women and children, you can apply for funding. The proposals are reviewed on a rolling basis throughout the year. Submit proposals through email to [info@issf-us.org](mailto:info@issf-us.org). Please email ISSF any questions, too.

### Primary Leader Contact Information:

Name:	
Title:	
Shelter Name:	
Shelter Location (City/Town, Country):	
Email Address:	
Phone Number	

### Categories of Funding:

- Emergency Funding** is for short-term funds that are under \$300.00 and are to be used once for a single event or emergency. Your request will be reviewed by the ISSF board, and you will be contacted within two weeks after submission date.
- Long-term Funding** is for a planned project that would be scheduled for multiple days and months, not to exceed six months, and up to \$1,000. Your request will be reviewed by the ISSF board, and you will be contacted within four weeks after submission date.

Which type of funding are you seeking?

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## Description of Project

A. If requesting **Emergency Funding**, answer the following questions:

- 1.) What is the single event/emergency? What is the amount that you are requesting?
- 2.) How will the funds be used to support that single event/emergency?
- 3.) Do you anticipate that you would need short-term funds for the event/emergency again? Explain.
- 4.) Would there be a way to make this emergency project into a long-term project, planned for up to six months? Explain.

B. If requesting **Long-term Funding**, answer the following questions:

- 1.) What is the name of the project? Who will be served by the project?
- 2.) What is the timeline of the project? Give a detailed timeline.
- 3.) What is the amount requested? How will the funds received be used to support the project?
- 4.) Are other sources of funding being used to support the project? Explain.
- 5.) How confident are you that you will be able to complete the project in the set timeline and with the requested budget? Explain.
- 6.) Once the project timeline is over, could it go forward without further support from ISSF? Explain.

### Itemized Budget:

Include as much detail as you can, itemize your intended budget for either option A. or option B, utilizing the provided template.

If you receive partial funding from ISSF, explain how you would be able to use ISSF funds and other sources of funding to complete the project.

### Checklist of Follow-up Requirements:

Please read and initial the following checklist items

	I understand that I must send a copy of my local non-governmental status with this request and have sent it.
	I understand that I must complete the intake form and have included it.
	I understand that I must inform ISSF about the progress of the project.
	I understand that I must provide ISSF with a narrative about how the project went, pictures, and receipts.
	I understand that the reception of funds once doesn't guarantee continued reception of funds.

Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

