



## Organization Needs Assessment

**Organizational Name:** \_\_\_\_\_

**Organizational Contact:** \_\_\_\_\_

**Organizational Address:** \_\_\_\_\_

**Contact email and phone number:** \_\_\_\_\_

**Instructions:** Please discuss each topic question and respond completely to the questions below. Maximum of 500 words per response:

|   |  |
|---|--|
| <p>1. What is your organization mission and vision statement?</p>   |  |
| <p>2. Who does your organization serve? How many people do you serve annually?</p>  |  |
| <p>3. Does your organization have nonprofit status in your country?</p> <p><i>If yes, please provide us an official government letter/documentation of your nonprofit status (Local non-governmental organization/community based organization status).</i></p> |  |
| <p>4. What is your annual expenditure amount?</p>   |  |
| <p>5. What are your other sources of funding?</p>   |  |
| <p>6. Have you received grant funding in the past?</p> <p>If so, please list your 3 most recent grants and the amounts you were awarded.</p>  |  |

|   |  |
|---|--|
| 7. What are the main responsibilities of your organization?   |  |
| 8. What are the strengths of your organization?   |  |
| 9. What are the primary gaps or challenges for your organization?   |  |
| 10. What are the current organizational development needs of your organization (i.e. developing a board of directors, clarifying mission and vision, etc.)? List 1-5 examples |  |
| 11. What are the current programmatic needs of your organization (events or programs that need assistance or development)? List 1-5 examples                                  |  |
| 12. What are the current financial needs of your organization (projects that need funding, grant compliance)? List 1-5 examples   |  |
| 13. What are the current structural/physical needs of your organization (building or structural needs)? List 1-5 examples   |  |
| 14. What are your current organizational or staff training needs? List 1-5 examples   |  |
| 15. What are some of your perceived threats of your staff safety or emotional wellbeing in providing services? List 1-5 examples  |  |
| 16. Of these above examples, <b>what do you need International Safe Shelter Foundation to help your organization do?</b>  |  |